

- **STEP 1:** Site address is: https://az.gov/app/secure_gateway
- **STEP 2:** Select the “Account Registration” Button.

LIVE HELP | FEEDBACK | FAQ | HELP

State of Arizona AZ Secure Account Services AZ.GOV
Arizona's Official Web Site

Home >

Welcome

Welcome to the Arizona Secure Account Services.

Arizona Secure Account Services (also known as the SecureAZ) is a web service operated by the State of Arizona that makes it easy for you to sign in to authorized Arizona web sites and conduct e-commerce transactions.

If you do not currently have an account with Arizona Secure Account Services, you may click the "Account Registration" button below to create your account. Registration is simple and only takes a few minutes.

To view the list of current services, click the "All Secure Services" button.

If you have already registered, you can view a list of your services by clicking the "My Secure Services" button.

[My Secure Services](#)
[All Secure Services](#)
[Account Registration](#)

[Privacy Policy](#) [Accessibility Policy](#) [Contact Arizona](#) © Copyright 2008 AZ.gov

- **Step 3:**
- Setup your Login Information
- Select the Create Account button.

LIVE HELP | FEEDBACK | FAQ | HE



AZ Secure Account Services



Instructions

Registering for a Secure account with AZ.Gov lets you take advantage of our secured applications and services.

Please provide the following information. This information is used for official State business only and it will never be transferred to any 3rd party.

After completing the registration form, click the "Create Account" button. You will receive an email with your User ID and a link to activate your account.

Note: You must activate your account within 5 days. If you do not activate your account within 5 days, the activation link will expire and you will need to register again.

User Name & Email

<p>*First Name <input type="text" value="John"/></p> <p>*Email <input type="text" value="defaultemail20@yahoo.com"/></p> <p>*Security Question Ex: What is my mother's maiden Name <input type="text" value="What is your library card number"/></p>	<p>*Last Name <input type="text" value="Test"/></p> <p>*Confirm Email <input type="text" value="defaultemail20@yahoo.com"/></p> <p>*Security Answer <input type="text" value="123456789"/></p>
---	---

Contact Information

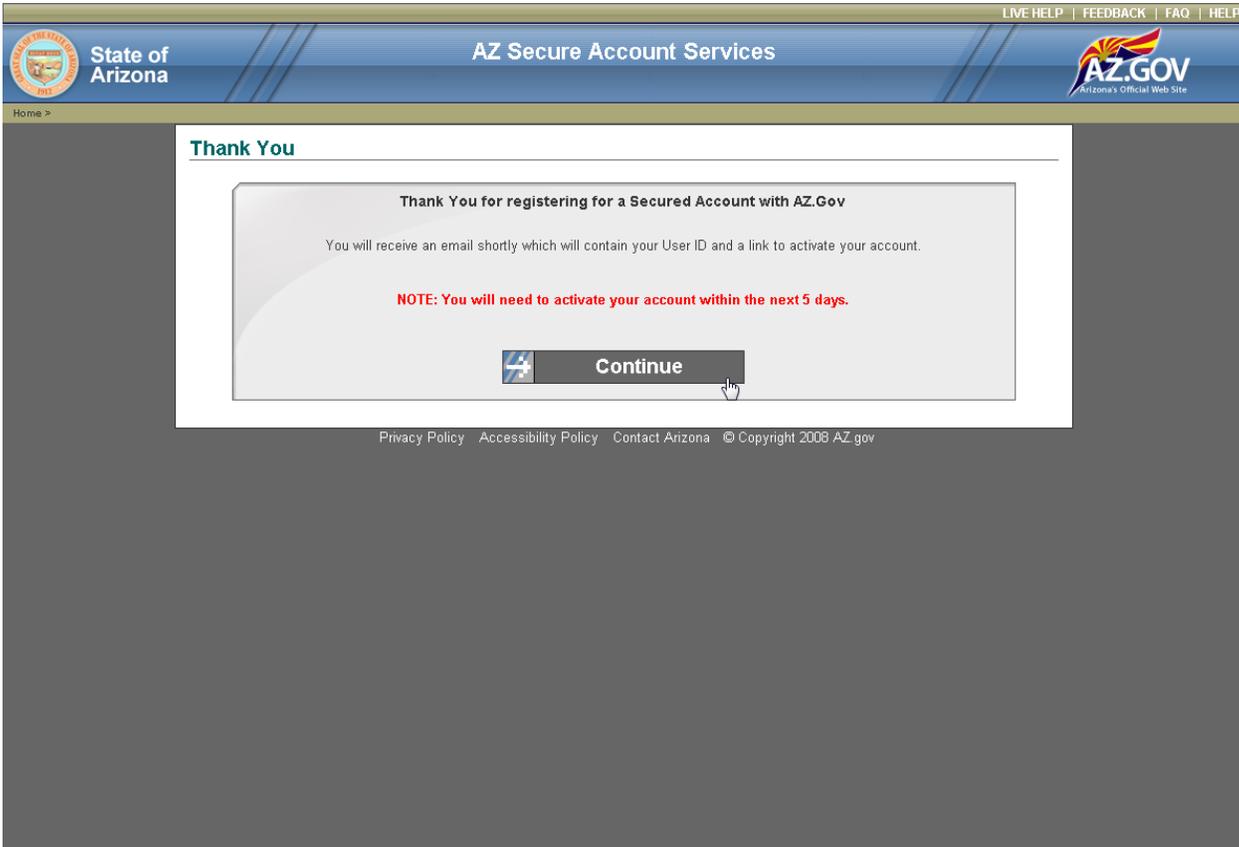
Business Name (if appropriate)

Title (if appropriate)

<p>*Street <input type="text" value="123 Main Street"/></p> <p>*City <input type="text" value="Phoenix"/></p> <p>County <input type="text" value="Maricopa"/></p> <p>*Phone Number ### ### #### <input type="text" value="602-123-4567"/></p>	<p>Street 2 <input type="text"/></p> <p>*State <input type="text" value="Arizona (AZ)"/></p> <p>*Zip Code ##### <input type="text" value="85004"/></p>
---	---

[Back](#)
[Create Account](#)

- **Step 4:**
- Select the “Continue” Button
- You may exit this system and wait for activation email.



The screenshot shows the 'AZ Secure Account Services' page on the AZ.GOV website. The header includes the State of Arizona logo, the text 'AZ Secure Account Services', and the AZ.GOV logo with the tagline 'Arizona's Official Web Site'. Navigation links for 'LIVE HELP', 'FEEDBACK', 'FAQ', and 'HELP' are in the top right. A 'Home >' link is in the top left. The main content area features a 'Thank You' heading and a message: 'Thank You for registering for a Secured Account with AZ.Gov. You will receive an email shortly which will contain your User ID and a link to activate your account.' A red note states: 'NOTE: You will need to activate your account within the next 5 days.' A 'Continue' button with a cursor icon is positioned below the message. The footer contains links for 'Privacy Policy', 'Accessibility Policy', 'Contact Arizona', and a copyright notice: '© Copyright 2008 AZ.gov'.

- **Step 5:**
- You will receive an email similar to the one below to activate your account.
- Select the “Activation Link” to finish credential set up and request access to service.

AZ Secure Account Services New Account

From: "donotreply@aayssmtp.az.gov" <donotrep... [Add to Contacts](#)
To: defaultemail20@yahoo.com

** PLEASE DO NOT REPLY TO THIS EMAIL **
THIS IS AN AUTOMATIC EMAIL AND REPLIES WILL NOT BE RECEIVED.

Dear John,

Welcome to Secure account Services at AZ.Gov. Here is the information that you will need to get started.

1. Activate your secure account
2. Set your password

User ID
=====
Your User ID is: defaultemail20@yahoo.com

Account Activation
=====
To activate your secure account, Please go to the account activation page by clicking the link below.

You will set your password on the Account Activation page. You will need to answer your security question to activate your account.

Activation Link: https://az.gov/app/secure_gateway/user_activate.xhtml?key=964251ed546049a0967c1a1bcad89d09&newUserId=4752 

NOTE: This link will expire in 5 days. If you do not activate your account within the next 5 days, you will have to register again.

Service Access
=====
If you have already requested access to a service, you will receive an email when access has been granted. Do not attempt to access the service until you receive the approved access email.

If you attempt to access the service before access is granted, you may be locked out of your account.

NEED HELP?
=====
Check out our new LIVE HELP online! You can also contact us for support at : azsupport@nicusa.com.

Privacy Policy
<http://az.gov/webapp/portal/displaycontent.jsp?name=privacy>

Thank you for registering!

- **Step 6:**
- After selecting the activation link in the email you will be taken to the Secure Account Activation Screen.
- Complete Activation screen.

LIVE HELP | FEEDBACK | FAQ | HELP

 **State of Arizona** **AZ Secure Account Services** 

Home >

Secure Account Activation

*Indicates required fields

To Activate your Secure Account, you must set your password, verify the password and answer your security question. You will be required to reset your password the next time you login if your password has not been reset in the past 90 days.

Set Password

User Name
defaultemail20@yahoo.com

*New Password

Passwords must be at least 8 characters, include 1 upper case letter, 1 lower case letter and 1 number, and cannot include spaces.

*Re-Type New Password

*What is your library card number?

[Activate Account](#)

[Privacy Policy](#) [Accessibility Policy](#) [Acceptable Use Policy](#) [Contact Arizona](#) | © Copyright 2010 AZ.gov

- **Step 7:**
- Enter the username and password you created.
- Select the Login button.

LIVE HELP | FEEDBACK | FAQ | HELP

 **State of Arizona** **AZ Secure Account Services** 

Please Login



Login to your secured account by entering your User Name and Password

*Indicates required fields

Not yet registered? Click here for [Account Registration](#).

Forgot your password? Click here to [Reset Your Password](#)

Login

*User Name

*Password

Privacy Policy | Accessibility Policy | Acceptable Use Policy | Contact Arizona | © Copyright 2010 AZ.gov

- **Step 8:** Select the “Request Access” button.

LIVE HELP | FEEDBACK | FAQ | HELP



State of Arizona

AZ Secure Account Services



Home >[Log Out](#)

Services List

Welcome, defaultemail20@yahoo.com

Approved Services

You currently have access to the following services.

Click the Service Name to continue to the desired service.

No approved services

Requests Pending

The following services are awaiting approval from the service's administrator.

No pending services

[Update My Profile](#) [Request Access](#)

Privacy Policy | Accessibility Policy | Acceptable Use Policy | Contact Arizona | © Copyright 2010 AZ.gov

- **Step 9:**
- You will see a list of Online Services that NIC offers for the State of Arizona.
- Select the “Register” link next to the “**GOHS DRE (GOHS) or GOHS Task Force (GOHS)** Application.

The screenshot shows a web browser window with the address bar displaying "AZ.gov Arizona's Official Website - AZ Secure Gat...". The page header includes "State of Arizona" and "AZ Secure Account Services". A navigation bar at the top right contains links for "LIVE HELP | FEEDBACK | FAQ | HELP".

The main content area is titled "Secure Services" and includes a "Log Out" link. Below this is a section titled "List of Services" with the text: "The following is a list of currently available services. You may request access to a service by clicking the service's Register link."

Service	Click to
Construction Notice Of Intent (ADEQ) E-Signatory	Register
DES Admin (DES) DES Online Payment Reporting Utility	Register
DHS Administration Reporting (DHS) DHS Online License Renewal Service and Administration Reporting	Register
GOHS DRE (GOHS) GOHS Drug Recognition Expert Reporting	Register
GOHS Task Force (GOHS) GOHS Task Force/Agency Reporting	Register
Hunt & Fish Reports (AZGFD) Hunt & Fish Reports	Register
MVRRS (ADOT) MVRRS	Register
Online Transfer of Ownership for On-Site Wastewater Facilities (ADEQ) OWN	Register
Pharmacy Renewals (ASBP) Pharmacy Online Renewals	Register
ROC Document Controller (ROC) ROC's Document Controller	Register
Secure File Transfer (NIC) Securely transfer files	Register

At the bottom of the list is a "Back" button. The footer of the page contains links for "Privacy Policy", "Accessibility Policy", "Acceptable Use Policy", and "Contact Arizona", along with the copyright notice "© Copyright 2010 AZ.gov".

Step 10: An email will be sent to the Service Administrator who will grant you access to the application. As soon as the administrator has approved your access, you will receive a final email confirmation granting you access to the system. Once you receive this final email you may access the system with your new credentials.